

Bomb Threat Checklist

Do NOT hang up the phone!

Listen! – Keep on the phone as long as possible – Do not interrupt except to ask:

Date: _____ Time of Call: _____ End of Call: _____

Origin of Call

Local Long Distance Cell Phone Caller ID Number _____

Bomb Threat:

1. When is the bomb going to explode? _____
2. How long before it explodes? _____
3. Where is it located? _____
4. What kind of bomb is it? _____
5. What does it look like? _____
6. What will cause it to explode? _____
7. Did you place the bomb? _____
8. Why? _____
9. What is your name? _____
10. Where do you live? _____

Caller's Voice:

- Calm
- Local
- Angry
- Foreign
- Deep
- Racial
- Loud
- Religious
- Male
- Irrational

Accent:

- Excited
- Not Local
- Pleasant
- Regional US
- High Pitch
- Cartoonish
- Soft
- Righteous
- Female
- Rational

Background Noises:

- Street Noises
- Office Noises
- Music
- Background Voices
- Airplanes
- TV or Radio in background
- Other: _____
- Traffic Noises
- Factory Sounds
- Quiet
- Animals
- Trains

IMMEDIATE ACTION:

- Call 911 and notify the Administrator
- Write down the caller's message in it's entirety
- Note your perceptions of the caller & the message
- Record the phone number & line the threat was received on